

Ponchatoula Area Recreation District No. 1
19030 Ponchatoula Park Dr.
Ponchatoula, LA 70454
Regular Board Meeting Minutes
Thursday, June 20, 2024
6:00p.m.

I. Call to Order: Terry Byers, Chairman

The public hearing was called to order by Terry Byers, at 6:05 p.m.

Roll Call: *Terry Byers (P), Marshall Graves (P)(6:24), Roger Kennedy (A), Patricia Landaiche (A), Kyle Mitchell (P)*

Visitors: *Jacob Stevens, Letisha Smith and Paul Riggs, James Lambert Riggs & Associates, Inc*

II. Approval of Minutes: *May 16, 2024, Regular Meeting*

After review, it was motioned by Kyle Mitchell and seconded by Marshall Graves approving minutes. Motion carried.

III. Approval of Financials: *June 1 – June 30, 2024*

After review, it was motioned by Kyle Mitchell and seconded by Marshall Graves approving financials. Motion carried.

IV. Old Business:

- *Inclusive Playground – Kyle Mitchell spoke to the representative at the Lt. Governors again and the grant would have to come from the parish. Letisha Smith will dive into it further to see what is needed to start applying for the grant. Jacob Stevens was approached by the Ace of Hearts Foundation. They are interested in helping.*
- *Fireworks Show- Letisha Smith gave an update on the vendors who will be at the show. Jacob Stevens is waiting to hear back from the Ponchatoula Police Dept. to see if they can have reserves help with traffic and crowd control. He has also spoken to a contact with the Tangipahoa Sherriff's Office.*

V. New Business:

- *2023 Audit update- Paul Riggs reported that the audit was 85% completed. He was looking to finish up on June 27 and it would be turned in July 1 to the Louisiana Legislative Auditors. He will schedule the exit conference before the 27th and will return for the July meeting to present the audit.*
- *Adopt the proposed Amended Budget- Kyle Mitchell made a motion to adopt the amended budget to increase Capital Outlay to cover the cost of the bulkhead project.*
- *Terry Byers took a roll call vote.*
Terry Byers – Yea, Roger Kennedy – Absent, Marshall Graves – Yea, Patricia Landaiche – Absent, Kyle Mithcell – Yea
Motion Passed.

- Resolution -Lamp Account- The Resolution was offered by Chairman Terry Byers and voted on by the board to add Terry Byers, Jacob Stevens and Letisha Smith to the Lamp Account. Terry Byers – Yea, Roger Kennedy – Absent, Marshall Graves – Yea, Patricia Landaiche – Absent, Kyle Mithcell – Yea Motion Passed.

- Other New Business- Terry Byers met will with Jared Hill to discuss swapping the employees from a simple IRA to a pension plan. The board agreed there needs to be a change. Jared Hill will attend a future board meeting to go over the plans.

VI. Reports:

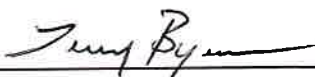
- *Park Manager's Report – Bulkhead project has started. The contractor has started on demo while waiting for materials and has already pulled the old bulkhead out. There is a district baseball tournament scheduled for June and a state tournament scheduled for mid-July.*
- *Supervisor's Report- Letisha Smith reported on the audit. Passed out a sample of by-laws and recommended the board updates the PARD Board by-laws.*
- *Recreation Coordinator report reviewed. Terry Byers went over all the dates of upcoming registration, events and activities.*
- *Chairman Remarks – Byers closes the meeting by thanking members for their service and time.*

Terry Byers called for an executive session. Kyle Mitchell made a motion. Marshall Graves second the motion. Passed at 6:51pm.

The executive session ended at 7:22pm.

VII. Adjournment:

There was a motion by Marshall Graves and seconded by Kyle Mitchell to adjourn the meeting. All members were in favor and the meeting adjourned at 7:22 p.m.



Terry Byers, Board Chairman



Letisha Smith, Executive Secretary